

Approved by IMPA Board 10/14/2021

IMPA General Meeting Minutes

Sept 15, 2022

Interlake High School Commons

Attendees:

IMPA Board:

In person: Al Tsai (President), Ming Yu (Treasurer), Margaret Widjaja (Assistant Treasurer), Robert Norsworthy (Secretary), Crystal Coldiron (Co-VP Band), Koan Maurer (Co-VP Band), Reshma Jain (VP Jazz Band), Michaela Tsai (VP Orchestra), Morgane Reynal (Co-VP Choir), Diana Ferrara (Co-VP Choir)

Via Teams:

Music Directors: Dr Katsman (Orchestra), David Kim (Band/Jazz Band), Paul Gillespie (Band/Jazz Band), Michael King (Choir)

Attending General Membership (in person): 47 parents.

The IMPA General Meeting was called to order at just after 7:00pm by Al Tsai.

Welcome and Introductions

Al Tsai presented an overview of IMPA as review for the general membership assembled (presentation is [here](#)). Acknowledge role of the District and Bellevue Schools Foundation in supplemental funding, and how IMPA further bridges the funding gap for instrument purchase/repairs, clinicians, trips (financial aid to enable all students to participate). All parents of music students are members. Website Interlakemusic.org is maintained by volunteer Chloe Zhan; it has calendar, announcements, updates, events, photos, and donation instructions. Welcome photos to be contributed.

Introduced IMPA Board members and the four music directors.

The IMPA Board meets monthly, the second Thursday of each month 7:00-8:00pm, and will meet via Teams this year. Meetings are open to all members. General meetings will be 3 times per year, including tonight, February 7, 2023 (date subject to change), and May 16, 2023 (date subject to change).

Proposed Amendment to By-Laws Voted In

Al held a vote on the amendment to the By-Laws that was presented at the last General Meeting on June 13, 2022 (see meeting minutes [here](#)). [By-laws stipulate that amendments to the by-laws must be proposed to the General Meeting and then voted on at a subsequent Meeting in order to give the Membership time to consider the proposal.] This change to the by-laws adds restrictions on the co-signers of checks to

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reimburse expenses to prevent conflicts of interest, amending the rules for Expenditure of Funds specified in Article X. B. d:

1. The signing officers must hold different offices and cannot be co-holders or co-VPs of any single office.
2. The signing officers cannot be from the same family or household.

Al quipped that this was the 'Tsai Family Amendment' because he and his wife Michaela would be examples of two members of the same family that should not co-sign.

Al asked if there was a motion to vote on these by-laws, Michaela Tsai motioned, and Diana Ferara seconded the motion. The vote was passed unanimously (by more than two-thirds of members present & without objection). [Robert Norsworthy updated the by-laws on SharePoint subsequent to the Meeting, accepting the changes proposed by the previous Board verbatim, and they can be found [here](#)].

Treasurer Report

Ming Yu presented the Treasurer report. Went over the budget this year's income and expenditures. No questions from general membership.

Fiscal year is July 1 – June 30. All IMPA funds are from donations.

For 2022-23: Starting balance this year is \$55,040. Target income: \$53,300. Anticipated expenses: \$90,643. Goal this year is to spend down surplus to support the programs, focusing on this year's needs, with trip expenses budgeted at \$50,860.

Call for Donations and Highlight of Fundraising Efforts

Al continued the presentation with a call for donations, starting with a PayPal-based QR code handout that lets donors scan the QR code to select the organization they want to give to (orchestra, band, jazz band, or choir) and simplify the process of giving. He reminded general assembly of corporate matching donations, volunteer hour donations, income from shopping at smile.amazon.com. Highlighted potential fundraisers such as student-led ASB fundraisers, as well as noted the upcoming second mattress fundraiser, asking members to **save the date of Dec 4 for mattress fundraiser**. Al highlighted why this program is so important and how much donations make a difference.

Volunteering

Al encouraged members to volunteer in these ways:

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- Each music program has unique needs for volunteering, specifically asking for help with:
 - Band – uniform assistants; spring music awards; photographers
 - Jazz Band – festival chaperones; Simply Sweet; photographers
 - Choir – dress hemming; chaperones; Taste of Broadway; photographers
 - Orchestra – chaperones; trip planning; Taste of Music; photographers
- AI says: **We need a Fundraising Coordinator!**

The IMPA General Meeting was adjourned at just after 7:40pm to breakout sessions for each individual music group with Music Directors.