

Charms Student Login and Account Set-up for Interlake Orchestra

Please verify that the correct contact information is entered in your student's account in the Interlake High School Orchestra Charms system by completing the following steps:

1. Log on to www.charmsoffice.com, and click the "ENTER" link at upper right.
2. Locate the "PARENT/STUDENT/MEMBERS LOGIN" section of the web page.
3. Login to your student program account using the following school code:

InterlakeHSOrch

4. Enter your student ID number in your **Student Area Password**. Once you have first entered this ID number, you may create your own, unique password by clicking on the "keyhole" (**Change Password**) button.
5. Enter your student contact information in the **Update Student Detail** section (click the **Personal Info** button to access this page).
6. Enter contact information for at least one adult parent/guardian in the **Add New Adult** section (click the **Add New Adult** button to access this page).